FOR INFORMATION AND RESERVATIONS CONTACT
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SDSU Downtown Gallery
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Museum of Contemporary Art San Diego
Santa Fe Depot Services:
• San Diego Coaster
• Trolley (Orange and Green Lines)

SDSU Downtown Gallery
Special Event Space

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SDSU DOWNTOWN GALLERY
SPECIAL EVENT SPACE
Located in the heart of downtown’s Core-Columbia neighborhood, the SDSU Downtown Gallery offers a hip, urban event venue within a signature, historic building.

AVAILABILITY
Mondays through Sundays, 4:00pm to 10:00pm.
Special Requests Considered

CAPACITY
• 1500 Square Feet
• Standing receptions for 100
• Seated dinner for up to 50

RATE: $800
Rate includes four hours of exclusive use (plus one hour each, for load in and break down) one SDSU event lead staff member, and basic audio/visual support. Event lead is responsible for making the Gallery available for day-of load in and assisting with chair and table set up and break down.

Rental Rate does not include catering, alcohol permits, décor, linens, tables, additional maintenance, or security.

ADDITIONAL FEES
• Events over 25 guests: 1 additional event staff at $20/hour (4 hour minimum).
• Events over 75 guests: 2 additional event staff at $20/Hour (4 hour minimum).
• Advanced audio/visual needs: 1 additional event staff required.
• Overtime: $200 per hour.
• Arts programming available for additional fee

CATERING
SDSU Catering is the exclusive caterer of the SDSU Downtown Gallery. More information about catering can be found at: SDSUcatering.com

PARKING
One America Plaza at 600 W. Broadway (ABM parking garage) $5 flat rate after 5:00 pm, exit before midnight.

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